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| **Darla Hall**  **Executive Director**  **Cell: 218-485-8276**  **Keith Newman, Superintendent**  **Cell 218-380-6114**. | Moose Lake-Windemere Area Sanitary Sewer District |

Contractors Permit Application 2024

Sewer Line Connection and Disconnection

The MLWSSD Ordinance requires anyone whose property is within 400 feet of the system, to install a building sewer and connect to our system **at the property owner’s expense.** Therefore, any excavation and plumbing work that must be done to accommodate the connection will be at the home owner’s expense.

**Beginning January 1, 2021, any new construction and disconnect/reconnects will be required to conduct a sump pump and lateral line inspection in order to obtain a Certificate of Compliance in accordance with MLWSSD Ordinance #3. A summary of the Ordinance is included with this permit application, the entire Ordinance can be viewed on our website at** [**www.mlwssd.org**](http://www.mlwssd.org)**.**

**Homeowners Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone: (Day) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Evening) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Cell) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**LEGAL DESCRIPTION OF PROPERTY: Parcel Number \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section Number \_\_\_\_\_\_ Township Number \_\_\_\_\_\_ Range Number \_\_\_\_\_\_\_**

**Qtr/Qtr \_\_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**911/Emergency Address of property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Briefly describe property location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SITE MAP**

**Please draw a simple diagram of your connection to the MLWSSD system. Include major structures, the MLWSSD sewer line, your connector line, and distances between these items. Please attach to this application.**

**Work to be done: (Circle one) PERMIT CONNECTION DISCONNECTION FEE $150**

**PERMIT REPAIR FEE $25**

**NEW CONNECTION FEE 2024 $6,466**

**CONTRACTOR’S INFORMATION REQUIRED**

**Contractor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contractor Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**The State of MN and the MLWSSD require that the sewer work be performed by a licensed plumber. The plumbing contractor must be bonded with the State of Minnesota in the amount of $25,000. Before work can proceed, our office must receive documentation regarding the plumber’s license (if applicable), bonding information, and certificate of insurance. Your Sewer Permit will not be issued until this information is submitted to our office. Should the plumbing contractor begin work before we receive the documentation, the Sewer District has the authority to halt construction until these requirements are complied with. Such requirement reflects both Minnesota Law and Sewer District Policy. In addition, should the project require any work within the right of way, the District will require a minimum STREET OBSTRUCTION BOND in favor of the District, in the amount of $25,000, or 10% of the total project cost whichever is greater, with the actual amount of the bond to be determined by the District Board. Contractor will also be required to obtain written verification from the township or county should the work involve the roadway, indicating that all/if any requirements are met respective to bonding or permit requirements that township or county may have and that the Contractor has authorization to conduct the work on the road/right of way.**

**READ THE FOLLOWING CAREFULLY:**

**Contractor hereby agrees that, upon issuance of this permit, all work and all materials used shall be in compliance with any applicable state codes, and county, township, and Sewer District ordinances. *The MLWSSD requires that the Building Sewer size shall match the size of the Building Drain, except that the Building Sewer size shall never be smaller than 4”.*  The Contractor also agrees to provide notice to the MLWSSD Superintendent 24 hours prior to construction, connection, or disconnection of line. Our Superintendent must inspect work before it is covered. NO EXCEPTIONS ALLOWED. In accordance with Minnesota State Plumbing Code and Sewer District Policy, air testing of plumbing lines within the property line need to be conducted by the Contractor prior to final inspection by the District Superintendent.**

**Should you fail to notify MLWSSD before the work is complete, the District has the authority to excavate the connection at your expense to determine whether it complies with the current plumbing code.**

**Please be aware that the plumbing from the home to the Sewer District line is the homeowners plumbing and therefore their responsibility should a problem arise.**

**Contractors Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FOR OFFICE USE ONLY:**

**Additional User Fee Apply? YES \_\_\_\_\_\_\_\_ NO \_\_\_\_\_\_\_\_**

**Connection Fee Apply? YES \_\_\_\_\_\_\_\_ NO \_\_\_\_\_\_\_\_**

**Permit Fee Paid? YES \_\_\_\_\_\_\_\_ NO \_\_\_\_\_\_\_\_**